



Urban Ocean Lab (UOL) is looking for resourceful and solution-oriented graduate students, recent graduates of advanced degree programs, or early career professionals to apply to our 2024 Fellowship Program. We are particularly interested in individuals who enjoy collaboration, take initiative, are comfortable working independently, are skilled at balancing and executing competing priorities, have connections to coastal cities, and have interest or experience in public policy.

JOB DESCRIPTION

RESEARCH FELLOW: PART-TIME OR FULL-TIME, REMOTE

ABOUT URBAN OCEAN LAB

Storms, flooding, rising seas, and erosion fueled by climate change are already affecting coastal cities—disproportionately impacting historically-disadvantaged communities. There is an urgent need for action, yet coastal cities remain unprepared for increasing climate risks. UOL is a think tank working with policymakers, urban planners, designers, scientists, and community organizations to develop rigorous, creative, practical, and equitable climate and ocean policy for the future of coastal cities. Please see www.urbanoceanlab.org for more information.

UOL is an independent operating project of the nonprofit umbrella organization, Multiplier, a nationally recognized nonprofit with a growing portfolio of innovative initiatives that conserve and protect a sustainable and resilient world (www.multiplier.org).

OUR WORK

We envision climate-ready coastal cities implementing effective policy solutions, ensuring environmental justice for coastal communities, and serving as models for state and federal policy change. We do so by researching, analyzing, and developing policy solutions; curating an open-access resource hub with essential information for policymakers, community organizations, and other practitioners; fostering a community of practice to scale up climate action efforts; and disseminating ideas, and designing materials for communication and engagement.

Our work focuses on five key policy themes: Coastal ecosystems, offshore renewable energy, infrastructure, community resilience, and climate-driven relocation.

POSITION SUMMARY

As a Fellow, you will provide support to UOL's team and projects, ranging from policy research and writing to communications, design and layout, and fundraising initiatives. Ideal candidates will have some experience in public policy or a background in climate or ocean policy (coastal city



experience is a plus!), and will be able to work both independently and collaboratively, take initiative, and are comfortable in start-up environments.

In addition to having strong writing, research, and communications skills, Fellows should be proficient in or easily adapt to using Google Workspace and Airtable. Fellows will be expected to attend meetings, engage with stakeholders, and provide their individual expertise towards projects.

This Fellowship Program is open to current graduate students, recent graduates of advanced degree programs, and early-career professionals with academic or professional experience in relevant disciplines, such as:

- Climate and ocean policy: Experience analyzing, researching, developing, or implementing climate action plans and/or ocean policy; experience applying climate and environmental science to policy development a plus.
- Urban sustainability and resiliency: Experience working on coastal resiliency and nature-based solutions, urban planning and policy, city land use, or zoning.
- Environmental justice and community engagement: Working with or for community based organizations, or with frontline communities.
- Climate science communications: Developing social media and other communications products and campaigns, like newsletters, op-eds, and fundraising appeals.
- Data analysis and visualization: Experience working with datasets and using mapping softwares such as GIS and CARTO; comfort using graphic design tools, including Figma and InDesign, to create visualizations.

Fellows will contribute to ongoing projects, and responsibilities include:

- Supporting the development of our policy work, including:
 - Independently conducting policy research and analysis on our policy themes (coastal ecosystems, offshore renewable energy, infrastructure, community resilience, and climate-driven relocation).
 - Drafting policy memos, and other policy materials.
 - Conducting qualitative and quantitative analyses to identify key data and metrics to understand and measure policy impact.
 - Assist in developing work plans using our project management tools.
- Assisting with communications and fundraising initiatives, including:
 - Sourcing content for and supporting the management of our website and open-access resource hub.
 - Curating, drafting, and designing social media and editorial content.
 - Supporting fundraising efforts, including drafting grant proposals and donor appeals, and maintaining our donor database.



This is a one year, part-time (20+ hours per week) or full-time (35–40 hours per week), remote position with an expected start date in February 2024, and offers a competitive hourly rate of \$28–\$30 commensurate with experience. Applicants must be based and legally authorized to work in the U.S.

HOW TO APPLY

Send us your résumé, cover letter, and short writing sample (2-3 pages) to info@urbanoceanlab.org with “2024 Fellowship” in the subject line. Other forms of application will not be reviewed or replied to. Please explain why you are interested in this position and our mission, describe your relevant experience and qualifications, and note your specific areas of interest and availability. While we are a small team, we will review every application we receive. We respectfully request no follow-up calls, emails, messages, or other direct outreach to our staff or founders regarding your application and candidacy.

Applications will be reviewed on a rolling basis and will be considered until the position is filled.

EEO STATEMENT

Multiplier and Urban Ocean Lab celebrate diversity and are committed to building teams and partnerships that represent a variety of backgrounds, perspectives, and skills. Multiplier and UOL are also committed to providing an environment of mutual respect that is free from discrimination and harassment. Multiplier and UOL prohibit discrimination in its governance, programs and activities on the basis of race, color, national origin, age, disability, religion, gender, sexual orientation, gender identity, genetic information, political beliefs, reprisal, marital status, amnesty, status as a covered veteran, because all or part of an individual’s income is derived from public assistance, or for any other non-merit based factor.